



Driving business agility with
smart solutions

INTROSPECT
Insights at work

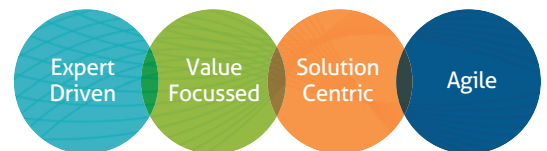
One Vision, Many Solutions

IntrospeQt is focussed on transforming business insights into smart solutions. Our vision is to help clients achieve true business agility - to be more efficient, responsive and smarter in day to day operations and business processes. We strive to be the preferred technology partner of enterprises, small and large, who seek to foster the synergies between content and process management technologies for operational efficiency and process flexibility necessary to succeed.

At a glance

- Specialist in Enterprise Content Management (ECM) and Business Process Management (BPM)
- Strong track record in building Information Management solutions - Document Capture, Document Management, Archival, Correspondence Management, Records Management
- Expertise in business process management solutions – Account Payables, Receivables, Customer Account Opening, Claims Management, Employee Travel and Expense, Employee Hiring, Engineering Change Management and more
- Subject matter experts in IBM FileNet, Alfresco and SharePoint
- Flagship products for document capture and document imaging
- Thought leadership in fostering ECM and BPM synergies for business outcomes
- Global ECM consulting footprint in Banking, Insurance, Retail and Oil and Gas sectors
- Partnerships with technology leaders such as IBM (India) and GBM (Middle East), that ensures access to cutting edge technologies
- World-class team of certified experts in leading technology platforms

OUR DNA



ECM & BPM - Fast Facts

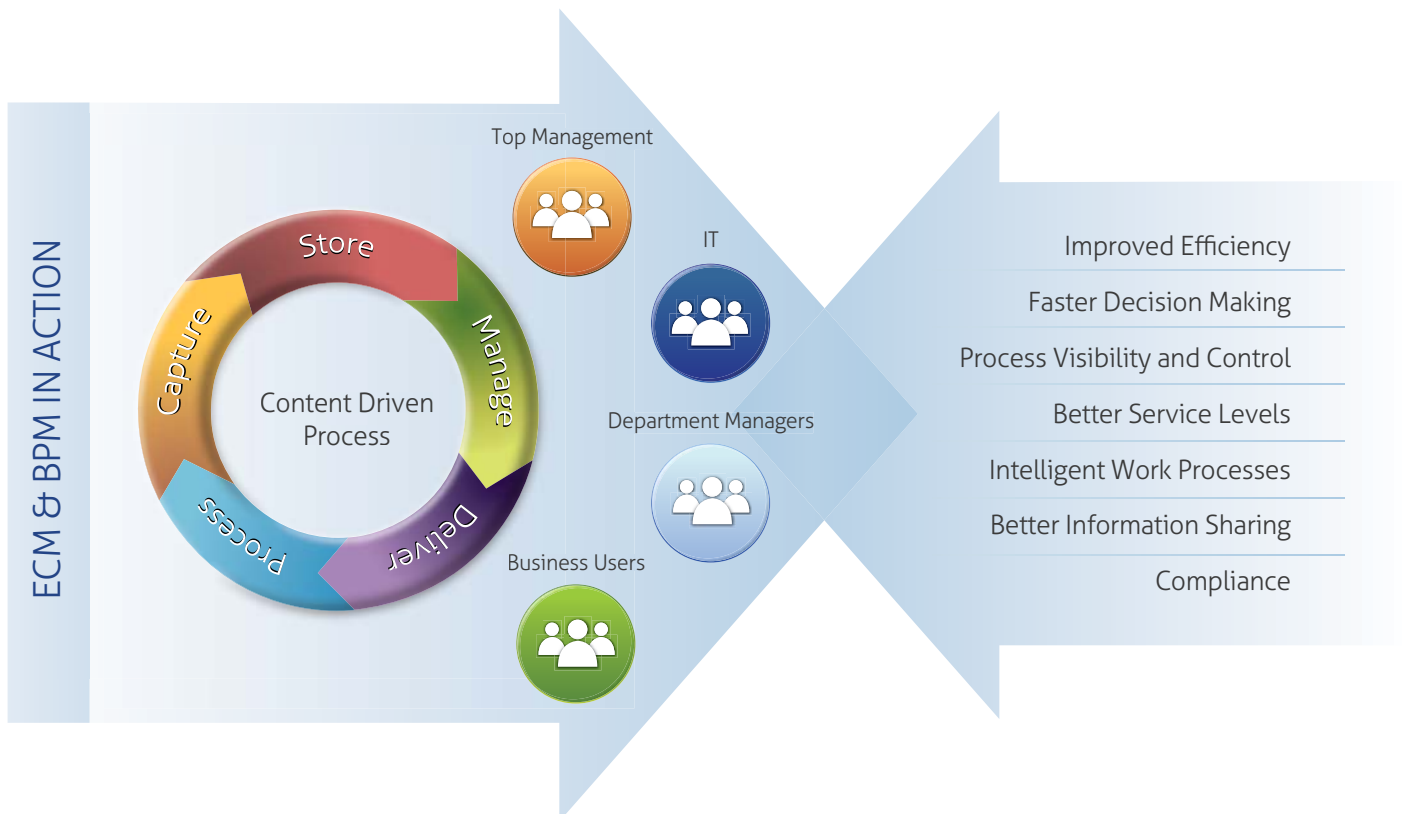
- 80% of enterprise content is unstructured and is growing at the rapid rate 75% a year.
- 30 - 40% of knowledge worker's time is spent on document related tasks. 42% of managers use the wrong information at least once a week
- 70% of the Global 5000 view improving real-time visibility into business operations as a critical need.
- The competency of a business to leverage information assets and adapt business processes more frequently will be the key differentiator between one company and another.

Enabling the Agile Enterprise

– Connecting People, Content and Process

The velocity with which an enterprise streamlines business processes and manages information assets can really make or break the business. IntrospeQt is focussed on delivering smart, efficient and value-driven solutions to meet the complexities of managing manually intensive business processes and the challenges of handling large volumes of enterprise content. Be it in the area of document capture, archival, records management or in automating business processes such as accounts payable, claims processing or account opening, we have effectively leveraged our deep domain expertise, products and technology partnerships to deliver best-in-class solutions and services.

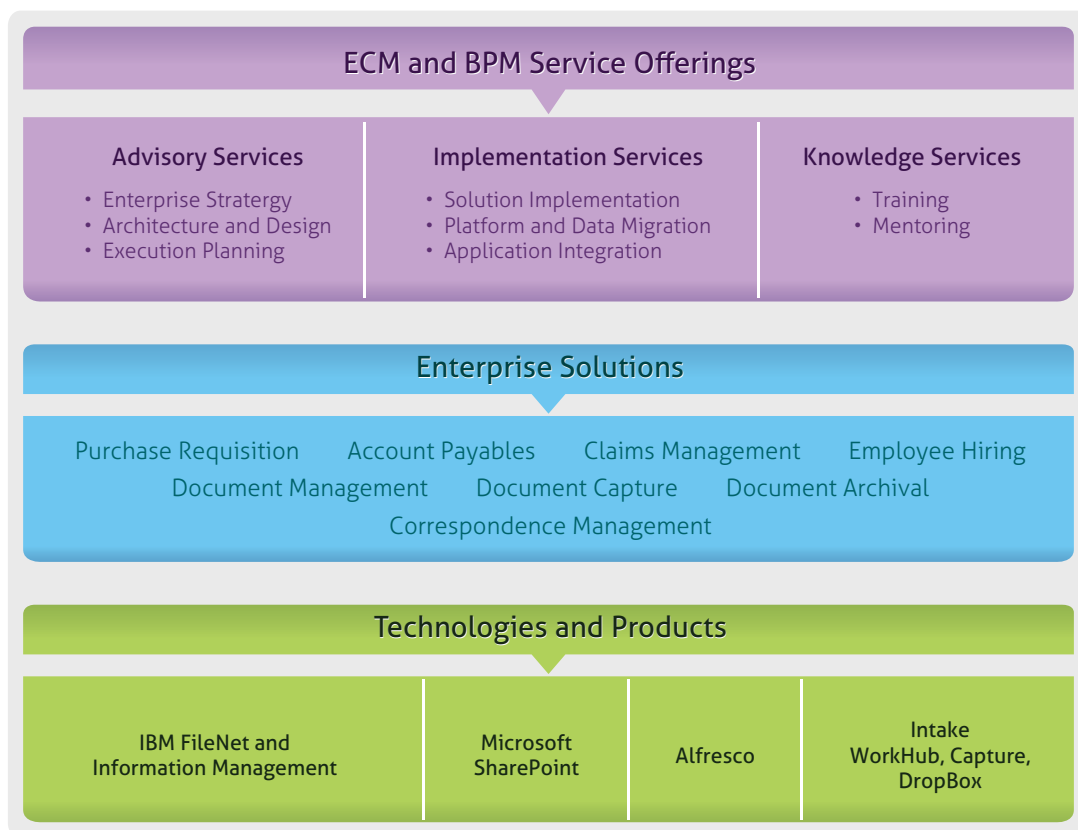
We, at IntrospeQt believe “actionable solutions drive business value”, and it is our agile and expert driven approach that makes us a trusted partner for our growing clientele. As an IBM Business Partner, IntrospeQt has a proven track record in building enterprise solutions on IBM FileNet and Information management technologies for clients in India and Middle East. Our InTake product suite complements leading technology platforms such as FileNet and Alfresco with a smart web 2.0 user interface that offers greater usability and flexibility in creating and managing business solutions. IntrospeQt offerings — services, solutions and products — are aimed at tackling a broad spectrum of client challenges in a smart and cost effective way.



Expert Implementation Partner

With thousands of man days of experience working on the world-class technologies such as IBM FileNet, Alfresco and SharePoint, IntrospeQt is an expert implementation partner focussed on successful design, implementation and administration of your solution. Our deep domain knowledge ensures that you get the best returns on technology investments and our experts diligently guide you to implement a “right-fit” solution for your business problems.

Our Implementation services package includes requirements analysis, developing the system architecture, configuration, documentation and rollout support. To extend the business benefits of the solutions in areas such as Accounts Payables and Procurement, we have also tightly integrated FileNet with leading business platforms such as SAP, Oracle EBS and Microsoft Navision. We also provide comprehensive training and mentoring programs to educate enterprise users on FileNet technologies.



FileNet P8 Migration Expert

FileNet migrations and upgrades can be complex and daunting without the right expertise, tools and methodology. When business critical documents are involved there is high risk and multiple variables at play. What matters most are the skills and experience to tackle complexities to achieve a smooth upgrade and migration. IntrospeQt offers migration services and proven expertise to help upgrade and migrate content from FileNet Content Services (CS), Image Services (IS) or FileNet 3x to the latest FileNet P8 4.5x, 5x platforms, in a systematic and risk-free manner. Our FileNet certified experts have worked with clients to implement enterprise solutions on both legacy and latest versions of the platform. We have helped clients migrate millions of documents to rapidly migrate content and metadata from CS, IS or 3x to Content Manager. Powered by robust tools, we enable systematic or phased (batch) migration with minimal production impact.

Smart Enterprise Solutions

IntrospeQt's solutions help you achieve the operational efficiency and process flexibility necessary to adapt to changing business needs. We understand that departments and IT teams seek agile solutions that can be rapidly and easily deployed. Our commitment is to offer solutions that meet current and future business needs, at a competitive price point. We have aligned our offerings and capabilities to address the full breath of business requirements. We offer smart enterprise and horizontal solutions leveraging our Intake™ platform which works with world class technologies such as IBM FileNet and Alfresco.

The volume of unmanaged information and information silos are fast becoming barriers to business efficiency and growth. Enterprise content needs to be captured, stored, managed and made available on-demand to respond to business needs. Business processes such as Purchase Requisitions, Accounts Payables, Claims, Employee Hiring that rely heavily on paper documents, manual approvals are fraught with processing delays and inaccuracies. To be agile in business operations, processes need to be streamlined and automated. With our enterprise solutions in place, clients will have complete control on their business operations, with improved traceability and process efficiency. What's more, the standardization and automation are sure to deliver tangible strategic and bottom-line value.

Our ECM and BPM enterprise solutions include:

- Document Capture
- Document Archival
- Correspondence Management
- Purchase Requisition
- Account Payables
- Employee Travel and Expense
- Employee Hiring



- Automated Workflows
- Powerful Business Forms
- Inbuilt Business Rules
- Dashboards and Metrics
- Real-time Trackers
- Audit Trails
- Notifications and Alerts
- WorkHub - Web 2.0 User Interface

Value-Focussed Products

IntrospeQt products are designed to empower clients with solutions that can be rapidly and easily deployed for small to large-sized businesses.

INTAKE™ *WorkHub*

IntrospeQt flagship application suite Intake™ WorkHub is a unified application suite for document archival, case management and workflows. It offers a rich, highly intuitive and easy to use browser-based interface that makes content and process management easy to adopt—zero coding and minimal user training—and to scale for enterprise-wide use. It works with leading platforms such as FileNet and Alfresco and offers a smart Web 2.0 user interface for greater usability and flexibility in creating and managing business solutions.

Intake™ WorkHub accelerates ECM and BPM project outcomes by offering key benefits:

- Enables faster and wider user acceptance
- Configuration driven and quick to deploy
- Single front-end for key ECM and Workflow features
- Productivity and efficiency benefits for users
- Minimal IT staff burden with options to self manage application
- Accelerates returns on the technology investments

INTAKE™ *Capture*

InTake™ Capture is a feature rich batch capture product designed to capture and transform high volumes of paper documents into text-searchable electronic documents. With a rich feature set to streamline and automate the document capture process, it enables organizations to rapidly transform paper assets into actionable knowledge assets. It offers compelling features to completely automate the capture process with automatic indexing, automatic document recognition (ADR), zonal OCR, full-text search and searchable PDF's. InTake™ Capture is effective both as a standalone document capture solution and a distributed capture solution for your existing document management systems; it offers readily configurable connectors to FileNet, Alfresco, SharePoint and DB2 Content Manager.

INTAKE™ *DropBox*

InTake™ DropBox is an easy-to-use, highly versatile ad-hoc document capture product. It is a lightweight desktop application that enables knowledge workers to readily capture unstructured information such as images, documents, chat transcripts, emails using easy drag-and-drop or through integration with Windows Explorer, Mail Clients, or Office Applications. InTake provides one of the simplest means of document capture, with a single click it seamlessly captures enterprise documents and transfers them to a document management system for organization-wide use. With our products, clients can automate document capture and transform unstructured content into process-ready knowledge assets.

Delivering Visible Business Results

IntrospeQt ECM and BPM solutions and products deliver compelling business results by:

- Using advanced ECM and BPM technologies to optimize performance of business processes by automating document handling and process flows
- Empowering business users with information on demand, to make smarter and faster decisions
- Enabling greater process visibility, traceability and standardization through superior process design and monitoring tools
- Creating a secure, controlled and risk-free information infrastructure to meet compliance mandates
- Providing process agility to scale to demands of future business needs

As a technology partner IntrospeQt not only brings to the table the required technology expertise, but also strong business knowledge required to design and architect solutions that work for your business. With our agile and expert driven approach, you can focus on the big picture of transforming your business operations. Our commitment is to provide optimal strategies and solutions to help you achieve successful outcomes. It is this approach that makes us a technology trusted partner for our clients.

Why clients choose us

- An expert ECM and BPM technology partner
- Experience in solving business problems with technology solutions
- Agile in our engagements
- Professional excellence
- Strong industry partnerships

Our Partners



Transforming
business insights into
Smart outcomes



For more details,

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or email us on reachus@introspeqt.com



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